

**OFFICE OF THE PROJECT MANAGER,
THE ODISHA STATE POLICE HOUSING AND WELFARE CORPORATION LTD,
CUTTACK DIVISION, Inside 6th.Bn.O.S.A.P,CUTTACK.
Tel. / Fax. 0671-2957107, E-mail: jmophwcctc@rediffmail.com**

PRE QUALIFICATION NOTICE

(For Enlistment of different class of Contractor for execution of work through K2 Agreement)

The Odisha State Police Housing & Welfare Corporation Limited (OSPHWC), Cuttack Division invites application for enlistment of Contractors for execution of Civil, P.H., Internal Electrification work & interior furnishers work of various Projects throughout Cuttack Division (Cuttack, Kendrapada, Jagatsinghpur & Jajpur). These applications will be received & evaluated by OSPHWC as per terms & conditions laid down in the Pre-qualification Documents for enlistment. After successful evaluation of pre-qualification documents, the firms will be registered in OSPHWC's Contractors list for a period of 1 (One) year from date of issue of enlistment letter.

The pre-qualification documents can be obtained from the office of the undersigned during office hours and also available at the office website www.ophwc.com on payment of Rs. 2950/- (Rupees Two Thousand Nine Hundred Fifty) only inclusive of 18% GST (Rs.2500.00+ Rs.450.00) (Non refundable) in shape of NEFT/RTGS through IDBI bank (A/C No-0042104000537612 IFSC-IBKL0000042) payable at Bhubaneswar in favour of "The Odisha State Police Housing & Welfare Corporation Ltd.".

Application for pre-qualification shall be deposited at this office along with a successful transaction slip, failing which, pre-qualification documents shall be summarily rejected. Application for pre-qualification shall be submitted in a sealed cover super-scribing "Application for pre-qualification of Contractors in OSPHWC" and to be sent to the Project Manager, OSPHWC, Cuttack Division, Inside 6th Bn. OSAP, Cuttack, by speed/Registered post. Authority will not be held responsible for any postal delay.

The pre-qualification document not submitted in prescribed format or other than in the manner prescribed in the document shall be rejected. Authority reserves the right to reject the bid fully or partly without assigning any reason thereof.

Issue of pre-qualification document:

From 08.12.2025 to 29.12.2025 up to 5.00P.M.(Working days)

Last date for receipt of pre-qualification document is up to:

2.00 PM on Dt.30.12.2025.

Date of opening of pre-qualification document at:

4.30 PM on Dt.30.12.2025

Sd/-
Project Manager

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APPLICATION FORM FOR PRE-QUALIFICATION

1. Name of the Contractors/Firm :
2. Cost of application form : Rs. 2950.00 (Rupees Two thousand Nine Hundred Fifty only) (**Non refundable**)
3. Money Receipt No. & Date :

N.B. :- The contractors / firms have to sign on each page of the application form.

Sold to Sri / Smt. / M/s:-

[Project Manager]

BASIC TERMS& CONDITIONS.

The work will be awarded to the different classes of Contractor as in the financial limit as fixed up by Works Department vide Office Memorandum No:- 12905/W dt:- 23.08.2018. The Contractor/Firm should have valid registration from State PWD or any other Government department or from CPWD. The contractors having previous work experience minimum two years in similar nature of work will be eligible to apply for enlistment. The Contractors/Firms shall submit the following documents along with their Pre-Qualification Bid.

1. PAN and valid ITCC from income tax department for all ranges.
2. GST registration and valid GST clearance certificate for all ranges.
3. Credential / Past experience of the firms
4. Valid Contractor License.

VALIDITY OF ENLISTMENT:-

The enlistment is valid for a period of One year from the date of issue of the letter of initial registration.

GENERAL

- a) The pre-qualification does not guarantee for award of any work as such. The enlisted Contractors will be eligible for participate the tender for a particular work within the jurisdiction of Cuttack Division, OSPHWC. However, the enlisted Contractors have to purchase tender documents, quote their rates and compete with the other enlisted participant in the usual manner after purchasing tender document. A notice / intimation regarding a particular works will be given to the Contractor in respective category of the firm through either display in Notice Board or through E-mail.
- b) In case of emergency, for doing any work, pre-qualified Contractors of the nearby area can be contacted and work orders can be given to execute the work without taking recourse to the usual procedure of contacting all Contractors in the list.
- c) The Corporation reserves the right to reject or cancel any or all pre-qualification documents without assigning any reason thereof.

- d) All the information as called for in the document shall be submitted truly, clearly, legible, transparently, unambiguously and without use of abbreviation.
- e) The Registered Contractor / Firm having his own Centering Materials, Tools & Plants will be given preference to execute the projects.
- f) Each page of this document should be signed by the Contractor/Firm with seal in token of having read, understood and accepted the terms and conditions of this Pre-Qualification Document.
- g) The Contractor/Firm may be allowed to use the additional sheet of paper, where the space provided, in the formats in this document for submission of information, is not sufficient.
- h) The Pre-Qualification document can be sent by Speed Post, Registered Post or courier as well. However, authorities shall not be held responsible for postal or any other delays in receipt of the document.
- i) If the last date for receipt of the pre-qualification document turns out to be a holiday, it will automatically be extended to next working day.
- h) All the disputes shall be subject to jurisdiction of Civil Courts situated at Cuttack.

Sd/-
Project Manager

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General Bid Form

Please attach separate sheets wherever space is not found sufficient. Put NA wherever the same is Not Applicable. Strike out those which are not applicable.

- 1) Name of the Contractor/Firm :
- 2) a) Postal Address :
b) Telephone No. :
c) Fax No. :
d) Email ID :
e) Website Address :
- 3) Year of incorporation of the organisation :
:
& date of start of business.
- 4) Audited financial reports of last two years :
are to be submitted along with the
application
Turnover in the last two years. :
- 5) PAN & Certified copy of I.T. clearance : Yes / No.
certificate to be enclosed
- 6) GST Registration No. :
Valid GST clearance certificate
(Copy to be enclosed)
- 7) Contractors registration No.
i. Issuing Authority
ii. Validity Period
- 8) Partnership deed, if any :
(Copy to be enclosed)

EXPERIENCE AND PAST :
PERFORMANCE

- 9) Details of projects executed. in last three yeas :
- i) Name and address of client :
- ii) Name and location of work :
- iii) Nature of work :
- iv) Value of work :
- v) Total value of work :
- vi) Scheduled completion time of work :
- vii) Actual completion time of work :
- 10) Has the firm ever been blacklisted by any Govt. organization / PSU / other organization or other contract terminated
- 11) Has any of the contract rescind give particulars : Yes/No
- 12) Any other information may be submitted :

I/We hereby declare that the entries made in the application form are true to the best of my/our knowledge.

Signature.

Place
Date:

Name.
Designation.

Details of Plants and Machinery including Material Handling Equipment and Test Equipment,

Name of the Contractor/Firm:

| S.L.No | Item | Make | Size/Capacity | Quantity | Remarks |
|--------|------|------|---------------|----------|---------|
| 1 | 2 | 3 | 4 | 5 | 7 |
| | | | | | |

Signature with date