THE ODISHA STATE POLICE HOUSING AND WELFARE CORPORATION LTD

(A Govt. of Odisha Undertaking)

BHUBANESWAR DIVISION, BHUBANESWAR

Address:

At/ ANNEX BUILDING,

OPH&WC HEAD OFFICE COMPLEX,

BHOI NAGAR, BHUBANESWAR-22

Ph: (0674) 2543442, 2543242

e-mail: jmbbsr.ophwc.od@nic.in & jmbbsr@rediffmail.com

PRE-QUALIFICATION DOCUMENTS

(CIVIL, INTERNAL EI & PH WORKS)

DIVISION: BHUBANESWAR

DIST: PURI, KHURDA & NAYAGARH

YEAR: 2027

APPLICATION FORM FOR PRE-QUALIFICATION

1. Name of the Contractors/Firm :

2. Cost of application Form : ₹2,950/- (Rupees Two Thousand Nine Hundred & Fifty only) (Non-refundable) (Including GST@ 18%)

3. Transaction No. & Date :

N.B.: - The contractors / firms have to sign on each page of the application form.

Sold to Sri/Smt./M/s :- _____

_____

_____

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[Project Manager, Engg. (Civil)]

Letter No- /OPHWC/BBSR **Date – -11-2026**

PRE-QUALIFICATION NOTICE

(For Enlistment of different class of Contractors for execution of civil works through Divisional Tender / K-2 Agreement).

The Odisha State Police Housing & Welfare Corporation Ltd. (OSPH&WC), Bhubaneswar Division invites application for enlistment of contractors for execution of Civil, PH & Internal Electrification works of various building projects under Bhubaneswar Division. All applications will be evaluated as per terms and conditions laid down in the pre-qualification documents for enlistment. **Those are eligible who owns a Valid Contractor License, GST, PAN & Aadhaar.** After successful evaluation of the pre-qualification documents, selected firms will be enlisted in OPHWC, Bhubaneswar Division, Bhubaneswar.

All applications will be received and evaluated as per the terms and conditions laid down in the pre-qualification documents for enlistment. After successful evaluation of the pre-qualification documents, selected firms will be enlisted in OPHWC, Bhubaneswar Division, Bhubaneswar.

The Civil pre-qualification documents can be obtained from the OPHWC, Bhubaneswar Division, Bhubaneswar during office hours and also available at the office website www.ophwc.com on payment **of ₹2950/-** (Rupees Two Thousand Nine Hundred and Fifty) only inclusive of GST through any online transaction on or before **10.12.2026 at 12:00 midnight**, which is **Non-refundable**.

The cost of the Civil Pre-Qualification documents shall be deposited in the designated bank through any online process,

1. **Name of the Bank & Branch: - IDBI Bank Ltd, Janpath, Bhubaneswar,**
2. **Name of the Account:-OSPH&WC LTD-K2 TENDER,**
3. **Bank Account No: -0042104000537612,**
4. **IFS Code: - IBKL0000042.**

Pre-Qualification documents shall be deposited at this office along with successful transaction slip, failing which pre-qualification documents shall be summarily rejection.

Application for pre-qualification shall be submitted in sealed cover super-scribing **"Application for Enlistment of Contractors in OSPH&WC, Bhubaneswar Division for Civil Works"** addressed to the Project Manager, OPHWC, Bhubaneswar Division, Bhubaneswar, At-Annex Building, OPHWC Head Office Complex, Bhoi Nagar, Bhubaneswar, Pin- 751022 for award of works eventually drawn on Divisional Tender/ K-2 Agreement in line with rules of OPWD Code & other clauses as decided by the Corporation.

The civil pre-qualification document is not submitted in prescribed format or otherwise than in the manner prescribed in the document shall be rejected.

Date & Timing of Pre-qualification document: -

Date of Issue :- 10.30 AM, Dt-19.11.2026
Last date of issue :- 05.00 PM, Dt-10.12.2026
Last date of receipt:- 04.00 PM , Dt-11.12.2026
Date of opening :- 05.00 PM, Dt-11.12.2026

Sd/-
[Project Manager, Engg. (Civil)]
OPHWC, Bhubaneswar Division

TERMS & CONDITIONS

The work will be awarded to the different classes of Contractor as in the financial limit as fixed up by Works Department vide Office Memorandum No.-10627/W, dt.-09.09.2014 & 12905/ W/dt-23.08.2018. The Contractors/Firms should have valid contractor license registration from State PWD and should own a valid GST Certificate. The Contractors / Firms shall submit the following documents along with their Pre-Qualification Documents.

1. Copy of Valid Contractor's License.
2. Copy of Valid GST Certificate.
3. Copy of Credential / Past Experience of the firms.
4. Copy of Previous Work Experience Certificates.
5. Copy of PAN and valid ITCC from income tax department for all ranges
6. Copy of Aadhaar Card

VALIDITY OF ENLISTMENT: -

The enlistment is valid for a period of One year from the date of issue of the letter of initial enlistment.

GENERAL

a) The pre-qualification **does not guarantee for award of any work** as such.

b) The enlisted Contractors will be eligible for participate the tender for a particular work within the jurisdiction of Bhubaneswar Division, OSPHWC. However, the enlisted Contractors have to purchase tender documents, quote their rates and compete with the other enlisted participants in the usual manner after purchasing tender document. A notice / intimation regarding a particular works will be given to the Contractors in respective category of the firm through either display in Notice Board or through E-mail.

c) In case of emergency, for doing any work, pre-qualified Contractors of the nearby area can be contacted and work orders can be given to execute the work without taking recourse to the usual procedure of contacting all Contractors in the list.

d) The Corporation reserves the right to reject or cancel any or all pre-qualification documents without assigning any reason thereof.

e) All the information as called for in the document shall be submitted truly, clearly, legible, transparently, unambiguously and without use of abbreviation.

f) The Registered Contractor / Firm having his own Centering Materials, Tools & Plants will be give preference to execute the project.

g) Each page of this document should be signed by the Contractor / Firm with seal in token of having read, understood and accepted the terms and condition of this Pre-Qualification Document.

h) The Contractor/Firm may be allowed to use the additional sheet of paper, where the space provided, in the formats in this document for submission of information, is not sufficient.

i) The Pre-Qualification document can be sent by post or courier as well. However, authorities shall not be held responsible for postal or any other delay in receipt of the document.

j) If the last date for receipt of the pre-qualification document turns out to be a holiday, it will automatically be extended to next working day.

k) All the disputes shall be subject to jurisdiction on Civil Courts situated at Bhubaneswar.

Sd/-

Project Manager, Engg. (Civil)

General Bid Form

Please attach separate sheets wherever space is not found sufficient. Put NA wherever the same is Not Applicable. Strike out those which are not applicable.

1)	Name of the Contractor / Firm	:	
2)	a) Postal Address	:	
	b) Telephone No.	:	
	c) Fax No.	:	
	d) Email ID	:	
	e) Website Address	:	
3)	Year of incorporation of the organization & date of start of business	:	
4)	Audited financial reports of last two years are to be submitted along with the application	:	
	Turnover in the last two years.	:	
5)	PAN & Certified copy of I.T. clearance certificate to be enclosed	:	Yes/No
6)	GST Registration Certificate No. (Copy to be enclosed)	:	
7)	Contractors registration No. Authority of issue and valid till (Copy to be enclosed)	:	
8)	Partnership deed, if any (Copy to be enclosed)	:	
	EXPERIENCE AND PAST PERFORMANCE	:	
9)	Details of projects executed in last three years	:	
	i) Name and address of client	:	
	ii) Name and location of work	:	
	iii) Nature of work	:	
	iv) Value of work	:	
	v) Total volume of work	:	
	vi) Scheduled completion time of work	:	
	vii) Actual completion time of work	:	

10	Has the firm ever been blacklisted ? by any Govt. organization / PSU / other organization or other contract terminated	:
	Any other information	:

I/We hereby declare that the entries made in the application form are true to the best of my/our knowledge.

Place:
Date:

Signature.
Name.
Designation.

Details of Plants and Machinery including Material, Handling Equipment's and Test Equipment's

Name of the Contractor: -

Sl.No.	Item	Make	Size / Capacity	Qnty.	Remarks
1	2	3	4	5	6

Signature with date
Name & Designation

Details of previous Work Experience

Name & Address of the Contractor: -

Sl.No.	Name of Work	Agg. No/Date	Agg/Work order Amount	Scheduled date of Completion	Duration	Actual date of Completion
1	2	3	4	5	6	7

Signature with date
Name & Designation