



THE ODISHA STATE POLICE HOUSING & WELFARE
CORPORATION LIMITED

CORPORATE SOCIAL RESPONSIBILITY POLICY



OPHWC's CORPORATE SOCIAL RESPONSIBILITY POLICY

This policy may be called the "Odisha State Police Housing & Welfare Corporation Limited Corporate Social Responsibility Policy". The policy has been formulated in compliance with Section 135 of Companies Act, 2013 (the 'Act') read along with applicable rules thereto.

1. Objectives:

The main objective of OPHWC's CSR Policy is Corporation's continuous commitment to operate in economically, socially and environmentally sustainable manner in consultation with the stakeholders to encourage and promote inclusive socio-economic growth, empowerment of the weaker sections of the society, environmental protections and promotion of green and energy efficient technology.

2. Scope:

This policy will apply to all projects/ programmes undertaken as part of the Company's Corporate Social Responsibility and will be developed, reviewed and updated periodically with reference to relevant changes in corporate governance and sustainable and innovative practices. The policy will maintain compliance and alignment with Section 135 of the Act and Schedule VII thereto.

3. Roles and Responsibilities of the Board:

The Board of the Company will be responsible for:

- (i) Constituting a CSR Committee.
- (ii) Approving the Company's CSR Policy, CSR action plan and budget placed by the CSR Committee.
- (iii) Ensuring that the Company spends, in every financial year, at least two percent of the Company's average net profit in accordance with Section 198 of the Companies Act, 2013, made during the three preceding financial years.
- (iv) Make any change(s) in the constitution of the CSR Committee from time to time.

4. Composition of the Committee:

OPHWC in accordance with section 135(1) of the Companies Act, 2013 has constituted a Board Level CSR committee comprising of the Chairman & Managing Director and three Independent Directors for the purpose of recommending the projects to be undertaken to the Board of Directors, expenditure to be incurred and monitoring the CSR Activities of the Corporation from time to time.



5. Roles and Responsibilities of the Committee:

The responsibilities of the Committee include:

- (i) Formulating and recommending to the Board of Directors the CSR Policy and indicating activities to be undertaken,
- (ii) Reviewing the CSR Proposals and recommending the amount of expenditure/ annual budget for the CSR programmes/ activities,
- (iii) Ensuring that the programmes/ projects undertaken by the Company on its own or through implementing partners are aligned with the approved CSR policy of the Corporation and are also aligned to Schedule VII of the Act,
- (iv) In case, Corporation is not able to spend the stipulated two percent of the average net profits of preceding three financial years or any part thereof, the CSR Committee shall provide the reasons for not spending the amount to the Board and such reasons shall also be included in the Board's Report,
- (v) Monitoring CSR activities from time to time,
- (vi) Respond to any query, observation or clarification sought by the Ministry or any other regulatory authority with regard to the Corporation's CSR supported initiatives, and
- (vii) Any other responsibility as may be suggested by the Board.

6. CSR Expenditure

The Board of Directors shall ensure that OPHWC spends, in every financial year, at least two percent (2%) of the average net profit made during the three (3) immediately preceding financial years, in pursuance of the CSR Policy and in accordance with section 135(5) of the Companies act, 2013. For the purpose of the calculation of "average net profit", the same shall be done as per section 198 of the Companies Act, 2013.

7. CSR Activities

The CSR Activities shall be undertaken by OPHWC in line with the CSR Policy, as projects or programmes or activities, excluding activities undertaken in pursuance of its normal course of business.

In accordance with the requirements of Companies Act, 2013, OPHWC CSR activities, amongst others, focus on:

- (i) **Hunger, Poverty, malnutrition and health:** Eradicating of hunger, poverty and malnutrition, promoting preventive health care and sanitation and making available safe drinking water.



- (ii) **Education:** Promoting education including special education and employment enhancing vocation skills especially children, women, elderly and the differentlyabled and livelihood enhancement projects, monetary contributions to academic institutions for establishing endowment funds, chairs, laboratories, etc., with the objective of assisting students in their studies.
- (iii) **Gender Equality and Empowerment of women:** Promoting gender equality, empowering women, setting up homes and hostels for women and orphans, setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backwardgroups.
- (iv) **Environmental Sustainability:** Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro forestry and conservation of natural resources and maintaining quality of soil, air and water.
- (v) **National Heritage, Art and Culture:** Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art, setting up public libraries, promoting and developing traditional arts and handicrafts.
- (vi) **Rural Development Projects:** Strengthening rural areas by accessibility, housing, drinking water, sanitation, power and livelihoods, thereby creating sustainable villages.

8. Governance and implementation

- (i) The CSR activities shall be undertaken by the Corporation as projects or programs or activities, excluding activities undertaken in its normal course of business.
- (ii) The Corporation may invest and/or contribute to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and funds for the welfare of the scheduled castes, the scheduledtribes, other backward classes, minorities and women.
- (iii) The investment in CSR should be project based and for every project time framed periodic milestones will be finalised at the outset. One-off events such as marathons/ awards/ charitable contribution/ advertisement/ sponsorships of TV programs etc. would not be considered as part of CSR activities.
- (iv) The CSR Committee shall provide guidelines for projects and will ensure that the projects/ programmes are compliant with the regulations and reported effectively.
- (v) Any surplus arising out of the CSR projects/programs or activities shall not form part of the business profit of the corporation.

9. Meetings

The Committee shall meet periodically as deemed fit by it. The Committee may invite such of the executives, as it considers appropriate, to be present at the meetings. The right to vote shall vest only in the members of the Committee.



10. Review of the Policy:

The adequacy of this Policy shall be reviewed and reassessed by the Committee and appropriate recommendations shall be made to the Board to update the same. Any modification/amendment in the CSR Policy shall be carried out with the prior approval of the Board.

Date of recommendation by CSR Committee:	12.01.2016
Date of approval by the Board of Directors	14.01.2016